
SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
ADMINISTRATION COMMITTEE
October 5, 2006

MINUTES

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE ADMINISTRATION COMMITTEE. AUDIO CASSETTE TAPE OF THE ACTUAL MEETING IS AVAILABLE FOR LISTENING IN SCAG'S OFFICE.

The Administration Committee held its meeting at SCAG Offices, Downtown, Los Angeles, CA. The meeting was called to order by Toni Young, Chair, Port Hueneme. There was a quorum.

Members Present

Bowlen, Paul	City of Cerritos
Burke, Yvonne	County of Los Angeles
Clark, Margaret	City of Rosemead
Dixon, Richard	City of Lake Forest
Lowenthal, Bonnie	City of Long Beach
Nowatka, Paul	City of Torrance
Ovitt, Gary	County of San Bernardino
Pettis, Greg	City of Cathedral City
Roberts, Ron	City of Temecula
Washburn, Dennis (Vice Chair)	City of Calabasas
Young, Toni	City of Port Hueneme

Members Not Present

Aldinger, Jim	City of Manhattan Beach
Baldwin, Harry	City of San Gabriel
Edney, Jon	City of El Centro
Loveridge, Ronald	City of Riverside
Masiel, Andrew	Pechanga Band of Luiseno Mission Indians
Mikels, Judy	County of Ventura

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1.0 CALL TO ORDER & PLEDGE OF ALLEGIENCE

Hon. Toni Young, Chair, Port Hueneme, called the meeting to order at 9:10 a.m.

2.0 PUBLIC COMMENT PERIOD

3.0 REVIEW and PRIORITIZE AGENDA ITEMS

Item 4.1.2 pulled for discussion. Addendum Item 5.2.

4.0 CONSENT CALENDAR

4.1 Approval Item

4.1.1 Minutes of September 14, 2006

4.1.2 Travel Request for the International Conference on Goods Movement in Seoul, Korea

Hasan Ikhata, Director, Planning and Policy, provided the Committee with a brief summary of the purpose and scope of the trip; no travel cost incurred.

4.1.3 Southern California National Freight Gateway Strategy MOU

4.1.4 Workshop on Water efficient Land Use Planning

Motion by Bowlen to Approve Consent Calendar, Seconded by Dixon, then unanimously approved by the Committee.

4.2 Receive and File

4.2.1 Purchase Orders/Contracts \$5000 to \$250,000

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5.0 ACTION ITEMS

5.1 FY 07-08 Budget Outcomes

Wayne Moore, CFO, reviewed a matrix of goals, objectives, and outcomes to be used as a framework for regional and subregional projects for the fiscal year 2007-2008.

Motion by Washburn to Approve, Seconded by Bowlen, then unanimously approved by the Committee.

5.2 Fulbright & Jaworski Contract (Addendum)

No report. Item received as written.

Motion by Bowlen to Approve, Seconded by Nowatka, then unanimously approved by the Committee. Roll Call vote results: YEAs = 9; NAYs = 0

6.0 INFORMATION ITEMS

6.1 CFO Monthly Financial Reports for July 2006

Wayne Moore, CFO, reported

- Financial results reflect the activities for the first month of the fiscal year, limiting forecasting
- There are no accounts receivables over 45 days past due
- Vasquez & Associates (external auditors) are in house completing the audit field work for FY 05/06. A draft external audit report is expected by the end of October
- An actuarial study is being conducted per the GASB 45 requirement to ascertain SCAG's current liabilities for post retirement healthcare benefits and future funding options to meet these costs.

6.2 GFOA Award

Wayne Moore, CFO, reported that the GFOA has awarded SCAG the *Certificate of Achievement in Excellence in Financial Reporting* for its 2005 Consolidated Annual Financial Report. The Committee recognized the finance and accounting staff for their hard work and commitment.

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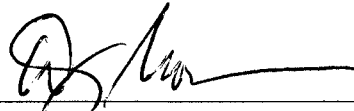
7.0 FUTURE AGENDA ITEMS

8.0 ANNOUNCEMENTS

9.0 ADJOURNMENT

Hon. Toni Young, Chair, adjourned meeting at 9:55am. Next meeting will be held at the SCAG offices on Thursday, November 2, 2006.

Minutes Approved by:



Wayne Moore, Chief Financial Officer
Staff to the Administration Committee